**Phase 1 Scope Document**

[VIP Doctor 247]

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# **Introduction**

VIP Doctor Healthcare is a comprehensive home-based medical service provider committed to delivering accessible, high-quality healthcare right at the doorstep. Designed for individuals who prioritize convenience without compromising on care, VIP Doctor offers a wide range of medical, emergency, and wellness services tailored to meet modern-day healthcare demands.

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# **Project Requirement Scope for ERPNext**

# “Accounting Module”

### Company Setup & Finance Book Management

* + Define the legal entity responsible for all transactions.
  + Maintain financial records under designated Finance Books.
  + Ensure compliance and financial clarity across operations.

### Accounting Charts and Setting Configuration

* + Maintain a hierarchical chart of accounts covering revenue, **procurement**, deposits, and expenses.
  + Centralized financial control and reporting structure.

### Sales Taxes & Charges Template

* + Standard template for all sales transactions, especially for the UAE VAT report.

### Fiscal Year & According to Period Management

* + Organize fiscal structure into yearly and periodic segments and support monthly closings, quarterly reviews, and annual audits.
  + Simplify reporting across time-based accounting periods.

### Payment Term Configuration

* + Record payments received from customers.
  + Ensure consistent and timely invoicing across all customers.
  + Support clear and predictable billing workflows.
  + Attach all accepted payment channels

### Cost Center and Budgeting

* + Create a structured hierarchy of branches or departments and allocate transactions to relevant cost centers for clear tracking of income and expenses.
  + Monitor actual spending against planned budgets across cost centers to identify overexpenditure and control financial leakage.

### →Financial Reporting

* + Track all transactions and outstanding balances in a structured manner.
  + Enables generation of **standard financial statements or FTA reports** like Trial Balance, Profit & Loss, Balance Sheet, and Cash Flow to support monthly or annual financial reviews.
  + Includes **aging and settlement reports** such as customer credit status, payment period summaries.
  + Supports **consolidated and party-specific trial balances** for multi-branch or segmented accounting views

### →Receivables

Invoicing & Reports

* + Sales invoice to generate an invoice for the customer for the service.
  + Store Customer details like customer name, ID/TRN, invoice number, etc.
  + Link with all sales, invoices, and even payment transactions.
  + Can be filtered by category or type.
  + Item-wise sales register and sales order analysis with payment entry.
  + Multiple types of invoicing are supported, like monthly, occasional, b2b, etc.

# “E-invoicing (July 2026)”

* ERPNext will be configured to generate invoices in the required structured electronic format
* This feature will be integrated within ERPNext’s Sales Invoice module.
* The system will support real-time integration with the API once it is made available.
* This feature will be directly integrated with ERPNext, mainly within the Sales Invoice doctype.
* On submission:
* ERPNext will send invoice data to the FTA(UAE Federal Tax Authority ) portal in the required format.
  + The system will store the response: UUID, Timestamp, QR Code, etc.
  + The QR Code and FTA details will be auto-inserted in the Sales Invoice and will be visible in the PDF print format.
  + All required fields, like TRN, Customer Info, and VAT breakdown, will be validated before submission.

# ”Assumptions”

* The third-party API will be provided by the client for the implementation of the e-invoicing feature.